

# REGULAR MEETING OF THE OKLAHOMA WORKERS' COMPENSATION COMMISSION

Thursday, October 17, 2019  
1:30 p.m.  
Commission Chambers  
1915 N. Stiles Avenue, 2<sup>nd</sup> Floor  
Oklahoma City, Oklahoma  
[www.wcc.ok.gov](http://www.wcc.ok.gov)

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## *AGENDA*

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**CALL TO ORDER .....Chairman Mark Liotta**

**ROLL CALL.....Chairman Mark Liotta**

### **Open Meeting Act Statement**

**THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND ACTION, IF ANY, DEEMED APPROPRIATE BY THE COMMISSION. PUBLIC COMMENTS ARE LIMITED TO THE AGENDA ITEMS LISTED.**

#### **1. Minutes**

The drafted minutes of the September 19, 2019, October 2, 2019, and October 9, 2019 public meetings of the Commission will be considered for approval.

#### **Possible Action**

Possible action may include: taking no action; approving the minutes as drafted; approving the minutes as amended; or continuing the matter.

#### **2. Consent Agenda for Travel Vouchers Currently Outstanding**

85A O.S. § 23 states that any Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today's meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; approving some, all, or none of the vouchers listed in this Consent Agenda; or continuing the matter.

**3. Discussion and Consideration of Instructing the CFO to Transfer to the Self-insurance Guaranty Fund Excess Proceeds for Acme Fence, Builder Transport, and HealthCor Holdings**

Pursuant to 85A O.S. § 99(B), the Commission shall transfer to the Self-insurance Guaranty Fund (“SIGF”) proceeds the SIGF Board has determined to be excess proceeds of security remaining after claims for benefits and associated administrative costs have been paid. The Commission will consider directing the Commission CFO to transfer the 701 account balances for Acme Fence, Builder Transport, and HealthCor Holdings to the Self-insurance Guaranty Fund.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; continuing the matter; approving, or not approving the transfer of funds for Acme Fence, Builder Transport, and HealthCor Holdings to the Self-insurance Guarantee Fund.

**4. Approval of Proposed Dates for the Commission’s 2020 Regular Business Meetings**

Under 25 O.S. § 311, all public bodies shall give notice in writing to the Secretary of State by December 15th of each calendar year of the schedule showing the date, time, and place of the regularly scheduled meetings of such public bodies for the following calendar year. The Commission will consider scheduling the following dates for its 2020 regular meeting schedule:

**Business Meetings  
Thursdays – 1:30 p.m.**

January 16, 2020  
February 20, 2020  
March 26, 2020  
April 16, 2020  
May 21, 2020  
June 18, 2020  
July 16, 2020  
August 20, 2020  
September 17, 2020  
October 15, 2020  
November 19, 2020  
December 17, 2020

**Appeals Hearings  
Fridays – 9:00 a.m.**

January 24, 2020  
February 21, 2020  
March 27, 2020  
April 17, 2020  
May 22, 2020  
June 19, 2020  
July 17, 2020  
August 21, 2020  
September 18, 2020  
October 16, 2020  
November 20, 2020  
December 18, 2020

**Possible Action:**

Possible action may include, but is not limited to: taking no action; continuing the matter; approving as listed or approving as modified some, all, or none of the dates for the Commission's 2020 regular meeting schedule.

**5. Discussion and Consideration of Commission Policies**

The Commission will discuss and consider adopting and/or modifying the following policy:

- a) WCC-14 – Workplace Violence and Anti-Bullying Policy

The Commission will also discuss either creating a social media policy pursuant to SB 198, or adopting a draft policy authored by the Oklahoma Attorney General's Office.

**Possible Action**

Possible action on WCC-14 includes: taking no action; continuing the matter; rescinding the policy; approving WCC-14 as presented; approving WCC-14 as modified in the meeting; or not approving WCC-14.

Possible action on a social media policy includes: directing the General Counsel and Communications Director to draft a policy in accordance with SB 198, adopting the Attorney General's template policy in whole or with modifications, taking no action, or continuing the matter.

**6. Possible Executive Session Pursuant to Title 25 O.S., § 307(B)(1)**

**A. Motion and Vote to Enter into Executive Session.**

1. The Commission will discuss the employment evaluation, promotion, salary or performance of the Executive Director.
2. The Commission will discuss hiring and salary for Candidate A for the position of General Counsel. The Commission will also discuss an acceptable level of annual leave Candidate A may transfer to the Commission.

**B. Motion and Vote to Reconvene in Open Session**

**Possible Action:**

Possible action may include, but is not limited to, action on the salary of the Executive Director position; and on the hiring, salary, and annual leave transfer of Candidate A for the position of General Counsel.

**7. New Business**

**8. Announcements**

Pursuant to 85A O.S. § 50(H)(14), the Commission has contracted with Fair Health to review regional and nationwide comparisons of Oklahoma’s Fee Schedule rates. Fair Health will be accepting written public comments on potential revisions of the current Fee Schedule through November 7, 2019. At 10:00 a.m. on November 7, 2019, the Commission will hold a special business meeting at which Fair Health will receive any oral public comments.

The Commission’s next regular appeals meeting is on Friday, October 25, 2019. The Commission’s next special business meeting is on Thursday, November 7, 2019.

**ADJOURNMENT.....Chairman Mark Liotta**